



**CRESTVIEW WEST  
COMMUNITY DEVELOPMENT  
DISTRICT**

**MIAMI-DADE COUNTY  
REGULAR BOARD MEETING  
& PUBLIC HEARING  
MAY 11, 2023  
5:00 P.M.**

Special District Services, Inc.  
8785 SW 165<sup>th</sup> Avenue, Suite 200  
Miami, FL 33193

[www.crestviewwestcdd.org](http://www.crestviewwestcdd.org)  
786.347.2700 ext. 2027 Telephone  
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**AGENDA**  
**CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT**  
**REGULAR BOARD MEETING & PUBLIC HEARING**

Miami Executive Airport  
Signature Flight Support Building Conference Room  
14150 SW 129<sup>th</sup> Street, Miami, Florida 33186

**May 11, 2023**  
**5:00 p.m.**

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
  - 1. March 9, 2023 Regular Board Meeting.....Page 2
- G. Public Hearing
  - 1. Proof of Publication.....Page 5
  - 2. Receive Public Comments on Adopting a Fiscal Year 2023/2024 Final Budget
  - 3. Consider Resolution No. 2023-02 – Adopting a Fiscal Year 2023/2024 Final Budget.....Page 6
- H. Old Business
  - 1. Staff Report, as Required
- I. New Business
  - 1. Consider Resolution No. 2023-03 – Adopting a Fiscal Year 2023/2024 Meeting Schedule.....Page 13
- J. Administrative & Operational Matters
  - 1. Statement of Financial Interest 2022 Form 1 – Filing Deadline: July 1, 2023
- K. Board Member & Staff Closing Comments
- L. Adjourn

## Miscellaneous Notices

Published in Miami Daily Business Review on April 21, 2023

### Location

Miami-Dade County, Florida

### Notice Text

#### NOTICE OF PUBLIC HEARING AND REGULAR BOARD MEETING OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors (the "Board") of the Crestview West Community Development District (the "District") will hold a Public Hearing and Regular Board Meeting on May 11, 2023, at 5:00 p.m., or as soon thereafter as can be heard, in the Second Floor Conference Room of Signature Flight School located at Miami Executive Airport, 14150 SW 129th Street, Miami, Florida 33186.

The purpose of the Public Hearing is to receive public comment on the District's Fiscal Year 2023/2024 Proposed Final Budget and Assessment Roll. A copy of the Proposed Final Budget and/or the Agenda may be obtained from the District's website or at the offices of the District Manager, 8785 SW 165 Avenue, Suite 200, Miami, Florida 33193, during normal business hours. The purpose of the Regular Board Meeting is for the Board to consider any other District business which may lawfully and properly come before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. Meetings may be continued as found necessary to a time and place specified on the record.

There may be occasions when one or two Board members will participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at these meetings should contact the District Manager at 786-347-2700 ext. 2027 and/or toll free at 1-877-737-4922, at least seven (7) days prior to the date of the meeting(s).

If any person decides to appeal any decision made with respect to any matter considered at this Public Hearing and Regular Board Meeting, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at their own expense and which record includes the testimony and evidence on which the appeal is based.

Meetings may be cancelled from time to time without advertised notice.

Crestview West Community Development District

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4/21-28 23-55/0000657417M

**CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING  
MARCH 9, 2023**

**A. CALL TO ORDER**

District Manager Nancy Nguyen called the March 9, 2023, Regular Board Meeting of the Crestview West Community Development District (the “District”) to order at 5:03 p.m. in the Signature Flight Support Building Conference Room located at 14150 SW 129<sup>th</sup> Street, Miami, Florida 33186.

**B. PROOF OF PUBLICATION**

Ms. Nguyen presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Daily Business Review* on September 30, 2022, as part of the District’s Fiscal Year 2022/2023 Regular Meeting Schedule, as legally required.

**C. ESTABLISH A QUORUM**

Ms. Nguyen determined that the attendance of Chairwoman Jamie Arratia, Vice Chairwoman Karen Davila, and Supervisors Eric Polanco, Jannette Gonzalez and Ana Ibarra constituted a quorum and it was in order to proceed with the meeting.

Staff in attendance included: District Manager Nancy Nguyen of Special District Services, Inc.; and District Counsel Ginger Wald of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

**D. ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

There were no comments from the public for items not on the agenda.

**F. APPROVAL OF MINUTES**

**1. November 10, 2022, Regular Board Meeting**

Ms. Nguyen presented the November 10, 2022, Regular Board Meeting minutes and asked if there were any comments and/or changes.

There being no changes, a **motion** was made by Ms. Arratia, seconded by Ms. Davila and unanimously passed approving the November 10, 2022, Regular Board Meeting minutes, as presented.

**G. OLD BUSINESS**

**1. Staff Report, as Required**

There was no Staff Report at this time.

**H. NEW BUSINESS**

## **1. Consider Resolution No. 2023-01 – Adopting a Fiscal Year 2023/2024 Proposed Budget**

Resolution No. 2023-01 was presented, entitled:

### **RESOLUTION NO. 2023-01**

#### **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET AND NON-AD VALOREM SPECIAL ASSESSMENTS FOR FISCAL YEAR 2023/2024; AND PROVIDING AN EFFECTIVE DATE.**

Ms. Nguyen read the title of the resolution into the record and provided an explanation for the document. She indicated that the projected operating fund balance on September 30, 2023 will be approximately \$25,000. Ms. Nguyen advised that since the overall proposed assessments were not increasing in the fiscal year 2023/2024, letters to the residents would not be required. Furthermore, Ms. Nguyen stated as part of Resolution No. 2023-01, the Board must set a date for the public hearing to adopt the fiscal year 2023/2024 final budget and assessment roll. A discussion ensued after which:

A **motion** was made by Ms. Gonzalez, seconded by Ms. Arratia and unanimously passed to approve and adopt Resolution No. 2023-01, as presented, setting the public hearing to adopt the fiscal year 2023/2024 final budget and assessments for May 11, 2023, at 5:00 p.m. in the Signature flight Support Building Conference Room located at Miami Executive Airport, 14150 SW 129<sup>th</sup> Street, Miami, Florida 33186; and further authorizes publication/notice of the budget public hearing, as required by law.

## **2. Consider Engineering Updated Rates Request (Alvarez Engineers)**

Ms. Nguyen presented a letter from Alvarez Engineers, the District Engineer, respectfully requesting the Board's consideration in updating the engineering hourly billing rates for engineering personnel. Ms. Nguyen informed the Board that the existing billing rates have been in effect since 2015 and that the proposed increases amount to approximately 10%. Ms. Nguyen also confirmed that the District's budget includes sufficient funds for the budget line, and that the increase in billing rates will not affect the District's budget. As per Alvarez Engineers, the billing rates will be reviewed again after a period of five (5) years. A discussion ensued, after which:

A **motion** was made Ms. Arratia, seconded by Ms. Davila and unanimously passed, accepting the updated billing rates proposed by Alvarez Engineers; further authorizing District Counsel to prepare an Amendment and further authorizing the District Manager to execute the Amendment on behalf of the District.

## **3. Consider Adjustment to District Counsel Fee Structure**

Ms. Nguyen presented a letter provided to her by Ms. Wald.

Ms. Wald explained that District Counsel's firm, Billing, Cochran, Lyles, Mauro & Ramsey, P.A., has had the current fee structure in place since 2008. Ms. Wald further explained that although the firm was mindful of the necessity to keep increases in the District's expenses, including the cost of

legal services, to a minimum, it has become necessary for the firm to adjust their hourly rates, effective April 1, 2023.

Ms. Nguyen confirmed that the District’s budget includes sufficient funds for the legal budget line, and that the increase in billing rates will not affect the District’s budget.

A **motion** was made Ms. Davila, seconded by Ms. Ibarra and unanimously passed accepting the updated billing rates proposed by Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

**I. ADMINISTRATIVE AND OPERATIONAL MATTERS**

**1. Staff Report, as Required**

Ms. Nguyen stated that unless an emergency were to arise, the Board would not need to meet until May 11, 2023.

**J. BOARD MEMBER AND STAFF CLOSING COMMENTS**

There were no Board Member closing comments.

**K. ADJOURNMENT**

There being no further business to come before the Board, a **motion** was made by Ms. Gonzalez, seconded by Mr. Polanco and passed unanimously adjourning the Regular Board Meeting at approximately 5:12 p.m.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair

## Miscellaneous Notices

Published in Miami Daily Business Review on April 21, 2023

### Location

Miami-Dade County, Florida

### Notice Text

#### NOTICE OF PUBLIC HEARING AND REGULAR BOARD MEETING OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT

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The purpose of the Public Hearing is to receive public comment on the District's Fiscal Year 2023/2024 Proposed Final Budget and Assessment Roll. A copy of the Proposed Final Budget and/or the Agenda may be obtained from the District's website or at the offices of the District Manager, 8785 SW 165 Avenue, Suite 200, Miami, Florida 33193, during normal business hours. The purpose of the Regular Board Meeting is for the Board to consider any other District business which may lawfully and properly come before the Board. The meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. Meetings may be continued as found necessary to a time and place specified on the record.

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If any person decides to appeal any decision made with respect to any matter considered at this Public Hearing and Regular Board Meeting, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at their own expense and which record includes the testimony and evidence on which the appeal is based.

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Crestview West Community Development District

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4/21-28 23-55/0000657417M

**RESOLUTION NO. 2023-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT APPROVING AND ADOPTING A FISCAL YEAR 2023/2024 FINAL BUDGET INCLUDING NON-AD VALOREM SPECIAL ASSESSMENTS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Crestview West Community Development District (the “District”) has prepared a Proposed Budget and Final Special Assessment Roll for Fiscal Year 2023/2024 and has held a duly advertised Public Hearing to receive public comments on the Proposed Budget and Final Special Assessment Roll; and,

**WHEREAS**, following the Public Hearing and the adoption of the Proposed Budget and Final Assessment Roll, the District is now authorized to levy non-ad valorem assessments upon the properties within the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT, THAT:**

**Section 1.** The Final Budget and Final Special Assessment Roll for Fiscal Year 2023/2024 attached hereto as Exhibit “A” is approved and adopted, and the assessments set forth therein shall be levied.

**Section 2.** The Secretary of the District is authorized to execute any and all necessary transmittals, certifications or other acknowledgements or writings, as necessary, to comply with the intent of this Resolution.

**PASSED, ADOPTED and EFFECTIVE** this 11<sup>th</sup> day of May, 2023.

**ATTEST:**

**CRESTVIEW WEST  
COMMUNITY DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_  
Chairperson/Vice Chairperson



Crestview West  
Community Development District

**Final Budget For  
Fiscal Year 2023/2024  
October 1, 2023 - September 30, 2024**

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- II DETAILED FINAL BUDGET
- III DETAILED FINAL DEBT SERVICE FUND BUDGET
- IV ASSESSMENT COMPARISON

**FINAL BUDGET**  
**CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2023/2024**  
**OCTOBER 1, 2023 - SEPTEMBER 30, 2024**

	<b>FISCAL YEAR 2023/2024 BUDGET</b>
<b>REVENUES</b>	
Administrative Assessments	59,164
Maintenance Assessments	2,234
Debt Assessments	168,769
Other Revenues	0
Interest	240
<b>TOTAL REVENUES</b>	<b>\$ 230,407</b>
<b>EXPENDITURES</b>	
<b>MAINTENANCE EXPENDITURES</b>	
Engineering - Annual Report/Inspections	1,000
Special Projects	600
Miscellaneous Maintenance	500
<b>TOTAL MAINTENANCE EXPENDITURES</b>	<b>\$ 2,100</b>
<b>ADMINISTRATIVE EXPENDITURES</b>	
Supervisor Fees	4,000
Payroll Taxes	306
Management	20,148
Legal	7,000
Assessment Roll	6,500
Audit Fees	3,900
Insurance	6,600
Legal Advertisements	750
Miscellaneous	650
Postage	200
Office Supplies	375
Dues & Subscriptions	175
Trustee Fee	3,000
Continuing Disclosure Fee	350
Website Management	1,450
Administrative Contingency	450
<b>TOTAL ADMINISTRATIVE EXPENDITURES</b>	<b>\$ 55,854</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 57,954</b>
<b>REVENUES LESS EXPENDITURES</b>	<b>\$ 172,453</b>
Bond Payments	(158,643)
<b>BALANCE</b>	<b>\$ 13,810</b>
County Appraiser & Tax Collector Fee	(4,603)
Discounts For Early Payments	(9,207)
<b>EXCESS/ (SHORTFALL)</b>	<b>\$ 0</b>
Carryover From Prior Year	0
<b>NET EXCESS/ (SHORTFALL)</b>	<b>\$ 0</b>

**DETAILED FINAL BUDGET**  
**CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2023/2024**  
**OCTOBER 1, 2023 - SEPTEMBER 30, 2024**

	FISCAL YEAR 2021/2022 ACTUAL	FISCAL YEAR 2022/2023 BUDGET	FISCAL YEAR 2023/2024 BUDGET	COMMENTS
<b>REVENUES</b>				
Administrative Assessments	50,476	59,197	59,164	Expenditures Less Interest & Carryover/.94
Maintenance Assessments	2,234	2,234	2,234	Expenditures/.94
Debt Assessments	168,770	168,769	168,769	Bond Payments/.94
Other Revenues	0	0	0	
Interest	6	60	240	Estimated At \$20 Per Month
<b>TOTAL REVENUES</b>	<b>\$ 221,486</b>	<b>\$ 230,260</b>	<b>\$ 230,407</b>	
<b>EXPENDITURES</b>				
<b>MAINTENANCE EXPENDITURES</b>				
Engineering - Annual Report/Inspections	995	1,000	1,000	No Change From 2022/2023 Budget
Special Projects	0	600	600	No Change From 2022/2023 Budget
Miscellaneous Maintenance	0	500	500	No Change From 2022/2023 Budget
<b>TOTAL MAINTENANCE EXPENDITURES</b>	<b>\$ 995</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>	
<b>ADMINISTRATIVE EXPENDITURES</b>				
Supervisor Fees	1,600	5,000	4,000	Supervisor Fees
Payroll Taxes	122	383	306	Supervisor Fees * 7.65%
Management	19,008	19,572	20,148	CPI Adjustment (Capped at 3%)
Legal	6,634	7,000	7,000	No Change From 2022/2023 Budget
Assessment Roll	6,500	6,500	6,500	As Per Contract
Audit Fees	3,700	3,800	3,900	Accepted Amount For 2022/2023 Audit
Insurance	5,706	6,200	6,600	Fiscal Year 2022/2023 Expenditure Was \$6,134
Legal Advertisements	472	800	750	\$50 Decrease From 2022/2023 Budget
Miscellaneous	623	500	650	\$150 Increase From 2022/2023 Budget
Postage	146	200	200	No Change From 2022/2023 Budget
Office Supplies	349	375	375	No Change From 2022/2023 Budget
Dues & Subscriptions	175	175	175	No Change From 2022/2023 Budget
Trustee Fee	3,000	3,000	3,000	No Change From 2022/2023 Budget
Continuing Disclosure Fee	350	350	350	No Change From 2022/2023 Budget
Website Management	1,450	1,450	1,450	No Change From 2022/2023 Budget
Administrative Contingency	0	400	450	Administrative Contingency
<b>TOTAL ADMINISTRATIVE EXPENDITURES</b>	<b>\$ 49,835</b>	<b>\$ 55,705</b>	<b>\$ 55,854</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 50,830</b>	<b>\$ 57,805</b>	<b>\$ 57,954</b>	
<b>REVENUES LESS EXPENDITURES</b>	<b>\$ 170,656</b>	<b>\$ 172,455</b>	<b>\$ 172,453</b>	
Bond Payments	(161,060)	(158,643)	(158,643)	2024 P & I Payments Less Interest
<b>BALANCE</b>	<b>\$ 9,596</b>	<b>\$ 13,812</b>	<b>\$ 13,810</b>	
County Appraiser & Tax Collector Fee	(2,135)	(4,604)	(4,603)	Two Percent Of Total Assessment Roll
Discounts For Early Payments	(7,969)	(9,208)	(9,207)	Four Percent Of Total Assessment Roll
<b>EXCESS/ (SHORTFALL)</b>	<b>\$ (508)</b>	<b>\$ 0</b>	<b>\$ 0</b>	
Carryover From Prior Year	0	0	0	Carryover From Prior Year
<b>NET EXCESS/ (SHORTFALL)</b>	<b>\$ (508)</b>	<b>\$ 0</b>	<b>\$ 0</b>	

**DETAILED FINAL DEBT SERVICE FUND BUDGET**  
**CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2023/2024**  
**OCTOBER 1, 2023 - SEPTEMBER 30, 2024**

	FISCAL YEAR 2021/2022 ACTUAL	FISCAL YEAR 2022/2023 BUDGET	FISCAL YEAR 2023/2024 BUDGET	COMMENTS
<b>REVENUES</b>				
Interest Income	723	25	250	Projected Interest For 2023/2024
NAV Tax Collection	161,060	158,643	158,643	Maximum Debt Service Collection
<b>Total Revenues</b>	<b>\$ 161,783</b>	<b>\$ 158,668</b>	<b>\$ 158,893</b>	
<b>EXPENDITURES</b>				
Principal Payments	52,000	56,000	55,000	Principal Payments Due In 2024
Interest Payments	105,590	102,390	100,150	Interest Payments Due In 2024
Bond Redemption	0	278	3,743	Estimated Excess Debt Collections
<b>Total Expenditures</b>	<b>\$ 157,590</b>	<b>\$ 158,668</b>	<b>\$ 158,893</b>	
<b>Excess/ (Shortfall)</b>	<b>\$ 4,193</b>	<b>\$ -</b>	<b>\$ -</b>	

**Series 2014 Bond Information**

Original Par Amount =	\$2,462,000	Annual Principal Payments Due =	November 1st
Interest Rate =	4% - 5.00%	Annual Interest Payments Due =	May 1st & November 1st
Issue Date =	November 2014		
Maturity Date =	November 2044		
Par Amount As Of 1/1/23 =	\$2,082,000		

## Crestview West Community Development District Assessment Comparison

	Fiscal Year 2019/2020 Assessment*	Fiscal Year 2020/2021 Assessment*	Fiscal Year 2021/2022 Assessment*	Fiscal Year 2022/2023 Assessment*	Fiscal Year 2023/2024 Projected Assessment*
Administrative	\$ 439.47	\$ 439.37	\$ 439.33	\$ 519.27	\$ 518.99
Maintenance	\$ 19.60	\$ 19.60	\$ 19.60	\$ 19.60	\$ 19.60
Debt	\$ 1,480.43	\$ 1,480.43	\$ 1,480.43	\$ 1,480.43	\$ 1,480.43
<b>Total</b>	<b>\$ 1,939.50</b>	<b>\$ 1,939.40</b>	<b>\$ 1,939.36</b>	<b>\$ 2,019.30</b>	<b>\$ 2,019.02</b>

\* Assessments Include the Following :

- 4% Discount for Early Payments
- 1% County Tax Collector Fee
- 1% County Property Appraiser Fee

Community Information:

Total Units 114

**RESOLUTION NO. 2023-03**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT, ESTABLISHING A REGULAR MEETING SCHEDULE FOR FISCAL YEAR 2023/2024 AND SETTING THE TIME AND LOCATION OF SAID DISTRICT MEETINGS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, it is necessary for the Crestview West Community Development District (the "District") to establish a regular meeting schedule for fiscal year 2023/2024; and

**WHEREAS**, the Board of Supervisors (the "Board") of the District has set a regular meeting schedule, location and time for District meetings for fiscal year 2023/2024 which is attached hereto and made a part hereof as Exhibit "A".

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT, MIAMI-DADE COUNTY, FLORIDA, AS FOLLOWS:**

**Section 1.** The above recitals are hereby adopted by the Board.

**Section 2.** The regular meeting schedule, time and location for meetings for fiscal year 2023/2024 which is attached hereto as Exhibit "A" is hereby adopted and authorized by the Board to be published.

**PASSED, ADOPTED and EFFECTIVE** this 11<sup>th</sup> day of May, 2023.

**ATTEST:**

**CRESTVIEW WEST  
COMMUNITY DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_  
Chairperson/Vice Chairperson

**CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT  
FISCAL YEAR 2023/2024 REGULAR MEETING SCHEDULE**

**NOTICE IS HEREBY GIVEN** that the Board of Supervisors (the “Board”) of the **Crestview West Community Development District** (the “District”) will hold Regular Meetings in the Conference Room at Kendall Executive Center located at 8785 SW 165<sup>th</sup> Avenue, Suite 200, Miami, Florida 33193 at **5:00 p.m.** on the following dates:

**October 18, 2023  
November 15, 2023  
February 21, 2024  
March 20, 2024  
April 17, 2024  
May 15, 2024  
June 19, 2024  
September 18, 2024**

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. Copies of the Agenda for any of the meetings may be obtained from the District’s website or by contacting the District Manager at [nnguyen@sdsinc.org](mailto:nnguyen@sdsinc.org) and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to insure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at [nnguyen@sdsinc.org](mailto:nnguyen@sdsinc.org) and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time with no advertised notice.

**CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT**

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**PUBLISH: MIAMI DAILY BUSINESS REVIEW 10/09/23**