



**CRESTVIEW WEST
COMMUNITY DEVELOPMENT
DISTRICT**

**MIAMI-DADE COUNTY
REGULAR BOARD MEETING
APRIL 16, 2025
5:00 P.M.**

Special District Services, Inc.
8785 SW 165th Avenue, Suite 200
Miami, FL 33193

www.crestviewwestcdd.org
786.347.2700 ext. 2027 Telephone
877.SDS.4922 Toll Free
561.630.4923 Facsimile

AGENDA
CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT
Kendall Executive Center – Conference Room
8785 SW 165th Avenue, Suite 200
Miami, Florida 33193
REGULAR BOARD MEETING
April 16, 2025
5:00 p.m.

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
 - 1. November 20, 2024 Regular Board Meeting.....Page 2
- G. Old Business
 - 1. Staff Report, as Required
- H. New Business
 - 1. Consider Resolution No. 2025-01 – Adopting a Fiscal Year 2025/2026 Proposed Budget....Page 7
 - 2. Consider Resolution No. 2025-02 – Registered Agent Change.....Page 14
- I. Administrative & Operational Matters
 - 1. Reminder: 2024 Form 1 - Statement of Financial Interests (Due by July 1, 2025)
 - 2. Discussion Regarding Qualified Elector (Registered Voter) Certification
- J. Board Member & Staff Closing Comments
- K. Adjourn



The Beaufort Gazette
The Belleville News-Democrat
Bellingham Herald
Centre Daily Times
Sun Herald
Idaho Statesman
Bradenton Herald
The Charlotte Observer
The State
Ledger-Enquirer

Durham | The Herald-Sun
Fort Worth Star-Telegram
The Fresno Bee
The Island Packet
The Kansas City Star
Lexington Herald-Leader
The Telegraph - Macon
Merced Sun-Star
Miami Herald
El Nuevo Herald

The Modesto Bee
The Sun News - Myrtle Beach
Raleigh News & Observer
Rock Hill | The Herald
The Sacramento Bee
San Luis Obispo Tribune
Tacoma | The News Tribune
Tri-City Herald
The Wichita Eagle
The Olympian

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
143875	596101	Print Legal Ad-IPL01960540 - IPL0196054		\$789.26	2	53 L

Attention: Crestview West
Crestview West CDD
2501A Burns Road
Palm Beach Gardens, Florida 33410

LArcher@sdsinc.org

CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT FISCAL YEAR 2024/2025 REGULAR MEETING SCHEDULE

NOTICE IS HEREBY GIVEN that the Board of Supervisors (the "Board") of the **Crestview West Community Development District** (the "District") will hold Regular Meetings in the Conference Room at Kendall Executive Center located at 8785 SW 165 th Avenue, Suite 200, Miami, Florida 33193 at **5:00 p.m.** on the following dates:

October 16, 2024
November 20, 2024
February 19, 2025
March 19, 2025
April 16, 2025
May 21, 2025
June 18, 2025
September 17, 2025

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for Community Development Districts. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at nnguyen@sdsinc.org and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at nnguyen@sdsinc.org and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time with no advertised notice.

CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT

www.crestviewwestcdd.org
IPL0196054
Sep 30 2024

PUBLISHED DAILY MIAMI-DADE-FLORIDA

STATE OF FLORIDA COUNTY OF MIAMI-DADE

Before the undersigned authority personally appeared: Mary Castro, who on oath says that he/she is CUSTODIAN OF RECORDS of The Miami Herald, a daily newspaper published at Miami in Miami-Dade County, Florida; that the attached copy of the advertisement that was published was published in said newspaper in the issue (s) of:

Publication: Miami Herald

1 insertion(s) published on:

09/30/24

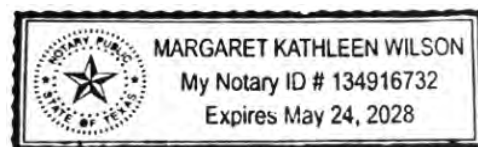
Affiant further says that the said Miami Herald is a newspaper published at Miami, in the said Miami-Dade County, Florida and that the said newspaper has heretofore been continuously published in said Dade County, Florida each day and has been entered a second class mail matter at the post office in Miami, in said Miami-Dade County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he/she has neither paid or promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper(s). The McClatchy Company complies with all legal requirements for publication in chapter 50, Florida Statutes.

Mary Castro

Sworn to and subscribed before me this 30th day of September in the year of 2024

Margaret K. Wilson

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
Legal document please do not destroy!

**CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT
REGULAR BOARD MEETING
NOVEMBER 20, 2024**

NOTE: In order to establish a quorum for the Crestview West Community Development District Regular Board Meeting, Ms. Nguyen, Notary Public in the State of Florida, administered the Oath of Office to Karen Davila (Seat 1), Eric Polanco (Seat 2), and Ana Ibarra (Seat 5). Ms. Nguyen and Ms. Smoker explained that the duties and responsibilities as Board Members remained the same.

A. CALL TO ORDER

District Manager Nancy Nguyen called the November 20, 2024, Regular Board Meeting of the Crestview West Community Development District (the “District”) to order at 5:12 p.m. in the Kendall Executive Center Second Floor Conference Room located at 8785 SW 165 Avenue, Suite 200, Miami, Florida 33193.

B. PROOF OF PUBLICATION

Ms. Nguyen presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Herald* on September 30, 2024, as part of the District’s Fiscal Year 2024/2025 Regular Meeting Schedule, as legally required.

C. SEAT NEW BOARD MEMBERS

Ms. Nguyen seated and welcomed the elected Board Members: Karen Davila, Eric Polanco, and Ana Ibarra.

D. ADMINISTER OATH OF OFFICE AND REVIEW NEW BOARD MEMBER RESPONSIBILITIES AND DUTIES

This item was discussed prior to the meeting (see note above).

E. ESTABLISH A QUORUM

Ms. Nguyen determined that the attendance of Chairwoman Karen Davila, Vice Chairman Eric Polanco, and Supervisors Tommy Espinoza and Ana Ibarra constituted a quorum and it was in order to proceed with the meeting.

Staff in attendance included: District Manager Nancy Nguyen of Special District Services, Inc.; and District Counsel Liza Smoker of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

F. ELECTION OF OFFICERS

As a result of the changes to the Board of the District, Ms. Nguyen recommended that re-election of the District’s Officers take place.

The following slate of names were provided for election:

- Chairperson – Karen Davila

- Vice Chairperson – Eric Polanco
- Secretary/Treasurer – Nancy Nguyen
- Assistant Secretaries – Jannette Gonzalez, Tommy Espinoza, Ana Ibarra, Armando Silva and Gloria Perez

A **motion** was made by Mr. Polanco, seconded by Mr. Espinoza and passed unanimously electing the District's Officers, as listed above.

G. CONFIRMATION OF LANDOWNERS' ELECTION RESULTS

Ms. Nguyen restated the Landowners' Election results of November 20, 2024: Karen Davila was elected to a 4-year term in Seat 1; Eric Polanco was elected to a 4-year term in Seat 2; and Ana Ibarra was elected to a 2-year term in Seat 5. Ms. Nguyen then stated that it would be in order for the Board to confirm the results of the November 20, 2024, Landowners' Election.

A **motion** was made by Mr. Espinoza, seconded by Ms. Davila and unanimously passed confirming the Landowners' Election results of November 20, 2024, as stated above.

H. ADDITIONS OR DELETIONS TO THE AGENDA

There were no additions or deletions to the agenda.

I. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA

There were no comments from the public for items not on the agenda.

J. APPROVAL OF MINUTES

1. July 17, 2024, Special Board Meeting

Ms. Nguyen presented the July 17, 2024, Special Board Meeting minutes and asked if there were any comments and/or changes.

There being no changes, a **motion** was made by Mr. Polanco, seconded by Mr. Espinoza and unanimously passed approving the July 17, 2024, Special Board Meeting minutes, as presented.

K. OLD BUSINESS

1. Staff Report, as Required

There was no old business to discuss at this time.

L. NEW BUSINESS

1. 2024 Legislative Memorandums (BCLMR)

Ms. Smoker explained that her firm had prepared a memorandum as well as a supplemental memorandum summarizing the legislative acts that had become law during the most recent legislative session. Ms. Smoker provided the Board an explanation of the laws that pertain to the District. She further informed the Board that if they had any questions regarding these new laws, they may contact the District Manager or her office.

2. Consider Resolution No. 2024-07 – Adopting Goals and Objectives

Ms. Nguyen presented Resolution No. 2024-07, entitled:

RESOLUTION NO. 2024-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT ADOPTING GOALS, OBJECTIVES, AND PERFORMANCE MEASURES AND STANDARDS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

Ms. Nguyen explained that new legislation states that beginning October 1, 2024, the District shall establish goals and objectives for the District and create performance measures and standards to evaluate the District's achievement of these goals and objectives. Ms. Nguyen further explained that the goals and objectives included in Exhibit A of the resolution were items that are current requirements of the District per Florida Statutes. It was further explained that at the end of the fiscal year, the Board will have the opportunity to determine if the goals were met.

A **motion** was made by Mr. Espinoza, seconded by Ms. Davila and unanimously passed accepting Resolution No. 2024-07, further establishing the Crestview West Community Development District's goals, objectives, and performance measures.

3. Consider Resolution No. 2024-08 – Adopting a Fiscal Year 2023/2024 Amended Budget

Ms. Nguyen presented Resolution No. 2024-08, entitled:

RESOLUTION NO. 2024-08

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2023/2024 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

Ms. Nguyen provided an explanation for the document. She indicated that there was an operating fund balance of approximately \$30,000 at the end of the fiscal year. A discussion ensued after which:

A **motion** was made by Ms. Davila, seconded by Mr. Espinoza and unanimously passed adopting Resolution No. 2024-08, as presented, thereby setting the amended/revised budget for the 2023/2024 fiscal year.

M. AUDITOR SELECTION COMMITTEE

1. Ranking of Proposals/Consider Selection of an Auditor

Ms. Nguyen reminded the Board that during the last Board Meeting, the entire District Board was appointed as the Audit Committee.

Ms. Nguyen recessed the Regular Board Meeting and simultaneously called to order a meeting of the Audit Committee at approximately 5:24 p.m. The purpose of the Audit Committee meeting is to rank and recommend, in order of preference, no fewer than three (3) audit firms to perform the required auditing services for three (3) fiscal years commencing with the 2023/2024 audit and to include a 2-year renewal option.

Ms. Nguyen, who was previously appointed to the Audit Committee, explained that only one (1) audit firm had responded to the legal advertisement requesting proposals to perform annual audits for fiscal years ending 9/30/2024, 9/30/2025, 9/30/2026 and to include a 2-year renewal option for fiscal years 9/30/2027 and 9/30/2028.

Ms. Nguyen informed the Board that they had two options. They could either waive the three (3) audit proposer rule or they can start the request for proposals process again. The Audit Committee consensus was to waive the 3 audit proposer rule. Consequently, Ms. Nguyen asked the Audit Committee to waive the 3 audit proposer rule and also rank the firm of Grau & Associates #1, the only qualified and responsible firm. A discussion ensued, after which:

A **motion** was made by Mr. Espinoza, seconded by Ms. Ibarra and unanimously passed to waive the three (3) audit proposer rule and to rank the firm of Grau & Associates deemed to be most qualified to perform the auditing services as #1.

There being no further Audit Committee business to conduct, Ms. Nguyen adjourned the Audit Committee Meeting and simultaneously reconvened the Regular Board Meeting at approximately 5:25 p.m.

A **motion** was made by Mr. Espinoza, seconded by Mr. Polanco and unanimously passed authorizing the District Manager to engage the firm of Grau & Associates, a qualified and responsible auditing firm proposer, to perform audits for the three (3) fiscal years ending 2024, 2025 and 2026; and the fees for the fiscal years will be \$3,600, \$3,700 and \$3,800, respectively; and to provide in the engagement a 2-year renewal option for the fiscal years 2027 and 2028; and the fees for the option years, subject to fee adjustments for inflation, will be \$3,900 and \$4,000, respectively.

N. ADMINISTRATIVE AND OPERATIONAL MATTERS

1. Reminder: Required Ethics Training

The Board was reminded of the importance of completing their required individual four-hour ethics training by December 31, 2024.

O. BOARD MEMBER AND STAFF CLOSING COMMENTS

Ms. Nguyen stated that unless an emergency were to arise, the Board would not need to meet until February 19, 2025, or March 19, 2025.

Everyone exchanged best wishes for the holiday season.

P. ADJOURNMENT

There being no further business to come before the Board, a **motion** was made by Ms. Davila, seconded by Mr. Polanco and passed unanimously adjourning the Regular Board Meeting at approximately 5:29 p.m.

Secretary/Assistant Secretary

Chair/Vice Chair

RESOLUTION NO. 2025-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET AND NON-AD VALOREM SPECIAL ASSESSMENTS FOR FISCAL YEAR 2025/2026; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Supervisors (the “Board”) of the Crestview West Community Development District (the “District”) is required by Section 190.008(2)(a), *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

WHEREAS, the Proposed Budget including the Assessments for Fiscal Year 2025/2026 has been prepared and considered by the Board.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The Proposed Budget including the Assessments for Fiscal Year 2025/2026 attached hereto as Exhibit “A” is approved and adopted by the Board.

Section 2. A Public Hearing is hereby scheduled for June 18, 2025 at 5:00 p.m. in the Kendall Executive Center, Conference Room located at 8785 SW 165th Avenue, Suite 200 Miami, Florida 33193, for the purpose of receiving public comments on the Proposed Fiscal Year 2025/2026 Budget.

PASSED, ADOPTED and EFFECTIVE this 16th day of April, 2025.

ATTEST:

**CRESTVIEW WEST
COMMUNITY DEVELOPMENT DISTRICT**

By: _____
Secretary/Assistant Secretary

By: _____
Chairperson/Vice Chairperson

Crestview West Community Development District

**Proposed Budget For
Fiscal Year 2025/2026
October 1, 2025 - September 30, 2026**

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- II DETAILED PROPOSED BUDGET**
- III DETAILED PROPOSED DEBT SERVICE FUND BUDGET**
- IV ASSESSMENT COMPARISON**

PROPOSED BUDGET
CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2025/2026
OCTOBER 1, 2025 - SEPTEMBER 30, 2026

	FISCAL YEAR 2025/2026 BUDGET
REVENUES	
Administrative Assessments	59,137
Maintenance Assessments	2,234
Debt Assessments	168,769
Other Revenues	0
Interest	840
TOTAL REVENUES	\$ 230,980
EXPENDITURES	
MAINTENANCE EXPENDITURES	
Engineering - Annual Report/Inspections	1,100
Special Projects	500
Miscellaneous Maintenance	500
TOTAL MAINTENANCE EXPENDITURES	\$ 2,100
ADMINISTRATIVE EXPENDITURES	
Supervisor Fees	4,000
Payroll Taxes	306
Management	21,348
Legal	7,000
Assessment Roll	6,500
Audit Fees	3,700
Insurance	7,300
Legal Advertisements	2,750
Miscellaneous	575
Postage	200
Office Supplies	350
Dues & Subscriptions	175
Trustee Fee	3,000
Continuing Disclosure Fee	350
Website Management	1,450
Administrative Contingency	150
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 59,154
TOTAL EXPENDITURES	\$ 61,254
REVENUES LESS EXPENDITURES	\$ 169,726
Bond Payments	(158,643)
BALANCE	\$ 11,083
County Appraiser & Tax Collector Fee	(4,602)
Discounts For Early Payments	(9,206)
EXCESS/ (SHORTFALL)	\$ (2,725)
Carryover From Prior Year	2,725
NET EXCESS/ (SHORTFALL)	\$ 0

DETAILED PROPOSED BUDGET
CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT
FISCAL YEAR 2025/2026
OCTOBER 1, 2025 - SEPTEMBER 30, 2026

	FISCAL YEAR 2023/2024 ACTUAL	FISCAL YEAR 2024/2025 BUDGET	FISCAL YEAR 2025/2026 BUDGET	COMMENTS
REVENUES				
Administrative Assessments	59,850	59,148	59,137	Expenditures Less Interest & Carryover/.94
Maintenance Assessments	2,234	2,234	2,234	Expenditures/.94
Debt Assessments	168,769	168,769	168,769	Bond Payments/.94
Other Revenues	0	0	0	
Interest	2,961	480	840	Estimated At \$70 Per Month
TOTAL REVENUES	\$ 233,814	\$ 230,631	\$ 230,980	
EXPENDITURES				
MAINTENANCE EXPENDITURES				
Engineering - Annual Report/Inspections	1,100	1,000	1,100	\$100 Increase From 2024/2025 Budget
Special Projects	0	600	500	\$100 Decrease From 2024/2025 Budget
Miscellaneous Maintenance	0	500	500	No Change From 2024/2025 Budget
TOTAL MAINTENANCE EXPENDITURES	\$ 1,100	\$ 2,100	\$ 2,100	
ADMINISTRATIVE EXPENDITURES				
Supervisor Fees	3,600	4,000	4,000	Supervisor Fees
Payroll Taxes	275	306	306	Supervisor Fees * 7.65%
Management	20,148	20,748	21,348	CPI Adjustment
Legal	7,490	7,000	7,000	No Change From 2024/2025 Budget
Assessment Roll	6,500	6,500	6,500	As Per Contract
Audit Fees	3,900	4,000	3,700	Accepted Amount For 2024/2025 Audit
Insurance	6,594	7,100	7,300	Fiscal Year 2024/2025 Expenditure Was \$6,858
Legal Advertisements	3,610	1,750	2,750	Costs Have Increased Due To Closing Of The Miami Business Review
Miscellaneous	439	600	575	\$25 Decrease From 2024/2025 Budget
Postage	119	200	200	No Change From 2024/2025 Budget
Office Supplies	301	375	350	\$25 Decrease From 2024/2025 Budget
Dues & Subscriptions	175	175	175	No Change From 2024/2025 Budget
Trustee Fee	3,000	3,000	3,000	No Change From 2024/2025 Budget
Continuing Disclosure Fee	350	350	350	No Change From 2024/2025 Budget
Website Management	1,450	1,450	1,450	No Change From 2024/2025 Budget
Administrative Contingency	0	150	150	Administrative Contingency
TOTAL ADMINISTRATIVE EXPENDITURES	\$ 57,951	\$ 57,704	\$ 59,154	
TOTAL EXPENDITURES	\$ 59,051	\$ 59,804	\$ 61,254	
REVENUES LESS EXPENDITURES	\$ 174,763	\$ 170,827	\$ 169,726	
Bond Payments	(161,229)	(158,643)	(158,643)	2026 P & I Payments
BALANCE	\$ 13,534	\$ 12,184	\$ 11,083	
County Appraiser & Tax Collector Fee	(2,225)	(4,603)	(4,602)	Two Percent Of Total Assessment Roll
Discounts For Early Payments	(8,062)	(9,206)	(9,206)	Four Percent Of Total Assessment Roll
EXCESS/ (SHORTFALL)	\$ 3,247	\$ (1,625)	\$ (2,725)	
Carryover From Prior Year	0	1,625	2,725	Carryover From Prior Year
NET EXCESS/ (SHORTFALL)	\$ 3,247	\$ 0	\$ 0	

DETAILED PROPOSED DEBT SERVICE FUND BUDGET

CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT

FISCAL YEAR 2025/2026

OCTOBER 1, 2025 - SEPTEMBER 30, 2026

	FISCAL YEAR 2023/2024	FISCAL YEAR 2024/2025	FISCAL YEAR 2025/2026	
REVENUES	ACTUAL	BUDGET	BUDGET	COMMENTS
Interest Income	8,479	600	1,200	Projected Interest For 2025/2026
NAV Tax Collection	161,229	158,643	158,643	Maximum Debt Service Collection
Total Revenues	\$ 169,708	\$ 159,243	\$ 159,843	
EXPENDITURES				
Principal Payments	56,000	60,000	63,000	Principal Payments Due In 2026
Interest Payments	101,270	97,950	95,500	Interest Payments Due In 2026
Bond Redemption	0	1,293	1,343	Estimated Excess Debt Collections
Total Expenditures	\$ 157,270	\$ 159,243	\$ 159,843	
Excess/ (Shortfall)	\$ 12,438	\$ -	\$ -	

Series 2014 Bond Information

Original Par Amount =	\$2,462,000	Annual Principal Payments Due =	November 1st
Interest Rate =	4% - 5.00%	Annual Interest Payments Due =	May 1st & November 1st
Issue Date =	November 2014		
Maturity Date =	November 2044		

Par Amount As Of 1/1/25 = \$1,971,000

Crestview West Community Development District Assessment Comparison

	Fiscal Year 2021/2022 Assessment*	Fiscal Year 2022/2023 Assessment*	Fiscal Year 2023/2024 Assessment*	Fiscal Year 2024/2025 Assessment*	Fiscal Year 2025/2026 Projected Assessment*
Administrative	\$ 439.33	\$ 519.27	\$ 518.99	\$ 518.85	\$ 518.76
Maintenance	\$ 19.60	\$ 19.60	\$ 19.60	\$ 19.60	\$ 19.60
Debt	\$ 1,480.43	\$ 1,480.43	\$ 1,480.43	\$ 1,480.43	\$ 1,480.43
Total	\$ 1,939.36	\$ 2,019.30	\$ 2,019.02	\$ 2,018.88	\$ 2,018.79

* Assessments Include the Following :

4% Discount for Early Payments

1% County Tax Collector Fee

1% County Property Appraiser Fee

Community Information:

Total Units 114

RESOLUTION 2025-02

A RESOLUTION OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT DESIGNATING MICHAEL J. PAWELCZYK AS THE DISTRICT'S REGISTERED AGENT AND DESIGNATING THE OFFICE OF BILLING, COCHRAN, LYLES, MAURO & RAMSEY, P.A. AS THE REGISTERED OFFICE

WHEREAS, Section 189.014, Florida Statutes requires that the Crestview West Community Development District (the "District") designate a registered office and a registered agent, and further authorizes the District to change its registered office and registered agent, at the discretion of the District Board of Supervisors (the "Board"); and

WHEREAS, the designation of both a registered office and a registered agent is for the purpose of accepting service of process, notice, or demand that is required or permitted by law to be served upon the District; and

WHEREAS, the Board has been informed by the office of District Counsel that there is a need to designate a new registered agent for the District; and

WHEREAS, the Board seeks designate Michael J. Pawelczyk as the registered agent for the District, and update the business address of the registered office of the District, as necessary.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT, THAT:

Section 1. The foregoing recitals are hereby incorporated as findings of fact of the Board.

Section 2. Michael J. Pawelczyk is hereby designated as the registered agent for the District, thereby replacing any previously designated registered agent.

Section 3. The registered office of the District is hereby designated as the office at Billing, Cochran, Lyles, Mauro & Ramsey, P.A., 515 East Las Olas Boulevard, Suite 600, Fort Lauderdale, Florida 33301. The registered office is identical to the business address of the registered agent designated in Section 2 of this Resolution.

Section 4. Pursuant to the requirements of Section 189.014(2), Florida Statutes, the District's Secretary shall transmit copies of this Resolution to the local governing authority or authorities and to the Florida Department of Economic Opportunity.

Section 5. All resolutions or parts of resolutions in conflict herewith are repealed to the extent of such conflict.

Section 6. If any clause, section or other part or application of this Resolution is held by a court of competent jurisdiction to be unconstitutional, illegal or invalid, in part or as applied, it shall not affect the validity of the remaining portions or applications of this Resolution.

Section 7. This Resolution shall be effective immediately upon adoption.

PASSED AND ADOPTED THIS 16th DAY OF April, 2025.

**CRESTVIEW WEST
COMMUNITY DEVELOPMENT DISTRICT**

ATTEST:

Print name: _____
Secretary/Assistant Secretary

Print name: _____
Chair/Vice-Chair, Board of Supervisors