



**CRESTVIEW WEST  
COMMUNITY DEVELOPMENT  
DISTRICT**

**MIAMI-DADE COUNTY  
REGULAR BOARD MEETING  
MARCH 18, 2026  
5:00 P.M.**

Special District Services, Inc.  
8785 SW 165<sup>th</sup> Avenue, Suite 200  
Miami, FL 33193

[www.crestviewwestcdd.org](http://www.crestviewwestcdd.org)  
786.347.2700 ext. 2027 Telephone  
877.SDS.4922 Toll Free  
561.630.4923 Facsimile

**AGENDA**  
**CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT**  
Kendall Executive Center – Conference Room  
8785 SW 165<sup>th</sup> Avenue, Suite 200  
Miami, Florida 33193  
**REGULAR BOARD MEETING**  
**March 18, 2026**  
**5:00 p.m.**

- A. Call to Order
- B. Proof of Publication.....Page 1
- C. Establish Quorum
- D. Additions or Deletions to Agenda
- E. Comments from the Public for Items Not on the Agenda
- F. Approval of Minutes
  - 1. September 17, 2025 Regular Board Meeting.....Page 2
- G. Old Business
  - 1. Staff Report, as Required
- H. New Business
  - 1. Consider Resolution No. 2026-01 – Adopting a Fiscal Year 2026/2027 Proposed Budget.....Page 6
  - 2. Consider Approval of Attorneys Fee Adjustment – Billing Cochran.....Page 13
- I. Administrative & Operational Matters
  - 1. Reminder: 2025 Form 1 - Statement of Financial Interest Disclosure (Due by July 1, 2026)
  - 2. Discussion Regarding Qualified Elector Certification
- J. Board Member & Staff Closing Comments
- K. Adjourn

## AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Cols	Depth
58074	IPL0276592	Legal Ad - IPL0276592	Crestview West CDD - Fiscal Year 2025/2026	1.0	82.0L

ATTENTION: Crestview West CDD IP  
 2501A Burns Road  
 Palm Beach Gardens, FL 33410  
 LArcher@sdsinc.org

**CRESTVIEW WEST COMMUNITY  
 DEVELOPMENT DISTRICT  
 FISCAL YEAR 2025/2026  
 REGULAR MEETING SCHEDULE**

**NOTICE IS HEREBY GIVEN** that the Board of Supervisors (the "Board") of the **Crestview West Community Development District** (the "District") will hold Regular Meetings in the Conference Room at Kendall Executive Center located at 8785 SW 165th Avenue, Suite 200, Miami, Florida 33193 at 5:00 p.m. on the following dates:

- October 15, 2025**
- November 19, 2025**
- February 18, 2026**
- March 18, 2026**
- April 15, 2026**
- May 20, 2026**
- June 17, 2026**
- September 16, 2026**

The purpose of the meetings is for the Board to consider any District business which may lawfully and properly come before the Board. Meetings are open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. Copies of the Agenda for any of the meetings may be obtained from the District's website or by contacting the District Manager at [nnguyen@sdsinc.org](mailto:nnguyen@sdsinc.org) and/or toll free at 1-877-737-4922, prior to the date of the particular meeting.

From time to time one or two Board members may participate by telephone; therefore, a speaker telephone will be present at the meeting location so that Board members may be fully informed of the discussions taking place. Said meeting(s) may be continued as found necessary to a time and place specified on the record.

If any person decides to appeal any decision made with respect to any matter considered at these meetings, such person will need a record of the proceedings and such person may need to ensure that a verbatim record of the proceedings is made at his or her own expense and which record includes the testimony and evidence on which the appeal is based.

In accordance with the provisions of the Americans with Disabilities Act, any person requiring special accommodations or an interpreter to participate at any of these meetings should contact the District Manager at [nnguyen@sdsinc.org](mailto:nnguyen@sdsinc.org) and/or toll free at 1-877-737-4922 at least seven (7) days prior to the date of the particular meeting.

Meetings may be cancelled from time to time with no advertised notice.

**Crestview WEST COMMUNITY  
 DEVELOPMENT DISTRICT**

[www.crestviewwestcdd.org](http://www.crestviewwestcdd.org)  
 IPL0276592  
 Oct 3 2025

PUBLISHED DAILY  
 MIAMI-DADE-FLORIDA

STATE OF FLORIDA  
 COUNTY OF MIAMI-DADE

Before the undersigned authority personally appeared, the undersigned, who on oath says that he/she is Custodian of Records of The Miami Herald, a newspaper published in Miami Dade County, Florida, that the attached was published on the publicly accessible website of The Miami Herald or by print in the issues and dates listed below.

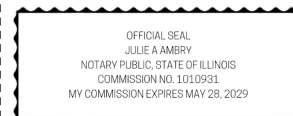
Affiant further Says that the said Miami Herald website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

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**CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT  
REGULAR BOARD MEETING  
SEPTEMBER 17, 2025**

**A. CALL TO ORDER**

District Manager Nancy Nguyen called the September 17, 2025, Regular Board Meeting of the Crestview West Community Development District (the “District”) to order at 5:04 p.m. in the Kendall Executive Center Second Floor Conference Room located at 8785 SW 165 Avenue, Suite 200, Miami, Florida 33193.

**B. PROOF OF PUBLICATION**

Ms. Nguyen presented proof of publication that notice of the Regular Board Meeting had been published in the *Miami Herald* on September 30, 2024, as part of the District’s Fiscal Year 2024/2025 Regular Meeting Schedule, as legally required.

**C. ESTABLISH A QUORUM**

Ms. Nguyen determined that the attendance of Vice Chairman Eric Polanco, and Supervisors Ana Ibarra, and Tommy Espinoza constituted a quorum and it was in order to proceed with the meeting.

Staff in attendance included: District Manager Nancy Nguyen of Special District Services, Inc.; and District Counsel Gabriella Fernandez-Perez of Billing, Cochran, Lyles, Mauro & Ramsey, P.A.

**D. ADDITIONS OR DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**E. COMMENTS FROM THE PUBLIC FOR ITEMS NOT ON THE AGENDA**

There were no comments from the public for items not on the agenda.

**F. APPROVAL OF MINUTES**

**1. June 18, 2025, Regular Board Meeting & Public Hearing**

Ms. Nguyen presented the June 18, 2025, Regular Board Meeting and Public Hearing minutes and asked if there were any comments and/or changes.

There being no changes, a **motion** was made by Mr. Polanco, seconded by Mr. Espinoza and unanimously passed approving the June 18, 2025, Regular Board Meeting and Public Hearing minutes, as presented.

**G. OLD BUSINESS**

There was no old business to discuss at this time.

**H. NEW BUSINESS**

**1. Consider Resolution No. 2025-05 – Adopting a Fiscal Year 2024/2025 Amended Budget**

Ms. Nguyen presented Resolution No. 2025-05, entitled:

**RESOLUTION NO. 2025-05**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT AUTHORIZING AND ADOPTING AN AMENDED FINAL FISCAL YEAR 2024/2025 BUDGET (“AMENDED BUDGET”), PURSUANT TO CHAPTER 189, FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.**

Ms. Nguyen provided an explanation for the document. She indicated that there was an operating fund balance of approximately \$33,000 at the end of the fiscal year. A discussion ensued after which:

A **motion** was made by Mr. Espinoza, seconded by Mr. Polanco and unanimously passed to adopt Resolution No. 2025-05, as presented, thereby setting the amended/revised budget for the 2024/2025 fiscal year.

**2. Consider Resolution No. 2025-06 – Interlocal Agreement for Local Government Publications**

Ms. Nguyen presented Resolution No. 2025-06, entitled:

**RESOLUTION 2025-06**

**A RESOLUTION OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT (THE "DISTRICT") RELATING TO THE INTERLOCAL ACCESS AGREEMENT FOR LOCAL GOVERNMENT PUBLICATION OF LEGAL ADVERTISEMENTS AND PUBLIC NOTICES ON COUNTY DESIGNATED WEBSITE; APPROVING SAME; PROVIDING FOR AUTHORIZED SIGNATORIES; AND PROVIDING FOR AN EFFECTIVE DATE**

Ms. Nguyen read the title into the record and explained that she would like to discuss the District’s required publications, and the costs associated with them. Ms. Nguyen stated that due to the closing of the *Miami Daily Business Review*, the District has had to advertise in *The Miami Herald*. Ms. Nguyen further explained that a standard publication costs approximately \$800 with *The Miami Herald*. She further explained that this prompted her office to seek an alternative option for publications. Ms. Nguyen noted that it has been determined that advertising on Miami-Dade County’s (the “County”) website meets Florida Statute requirements and the County’s attorney has authorized entering into an Interlocal Agreement (the “ILA”) with community development districts to allow them to advertise on the County’s website. She further noted that the cost to advertise on the County’s website for an unlimited amount of advertisements per year is \$707. Ms. Fernandez-Perez explained that the District will need to publish an initial advertisement in the *Miami Herald* annually notifying the public of its intent to advertise on the County’s website for the next year. Ms. Nguyen noted that this will still result in costs savings for the District.

Ms. Nguyen explained that this resolution authorizes Nancy Nguyen as District Manager, Karen Davila as Chairwoman, and Eric Polanco as Vice Chairman, to execute the ILA and any other documents related to the ILA.

A **motion** was made by Mr. Polanco, seconded by Ms. Ibarra and unanimously passed to approve and adopt Resolution No. 2025-06; thereby authorizing Nancy Nguyen as District Manager, Karen Davila as Chairwoman, and Eric Polanco as Vice Chairman, to execute the Interlocal Agreement for government publication of legal advertisements and public notices and any other documents related to the Interlocal Agreement.

### **3. Consider Resolution No. 2025-07 – Goals and Objectives Annual Report**

Ms. Nguyen presented Resolution No. 2025-07, entitled:

#### **RESOLUTION 2025-07**

##### **A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT ADOPTING AN ANNUAL REPORT OF GOALS, OBJECTIVES, AND PERFORMANCE MEASURES AND STANDARDS; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

Ms. Nguyen read the title into the record and explained that pursuant to legislation enacted in 2024, effective October 1, 2024, the District is required to establish goals and objectives for the District and to adopt performance measures and standards to evaluate the District’s achievement of these goals and objectives. She further noted that at the conclusion of each fiscal year, the Board must review and determine whether such goals have been met.

Ms. Nguyen presented the goals and objectives adopted by the District in 2024 and advised that it was in order for the Board to determine if the goals were met. Following discussion, the Board determined that all goals had been successfully achieved for fiscal year 2024/2025.

A **motion** was made by Mr. Polanco, seconded by Mr. Espinoza and unanimously passed accepting Resolution No. 2025-07, as presented, further adopting the Crestview West Community Development District’s Goals and Objectives Annual Report.

#### **I. ADMINISTRATIVE AND OPERATIONAL MATTERS**

##### **1. 2025 Legislative Update Memo (BCLMR)**

Ms. Fernandez-Perez explained that her firm prepares an annual memorandum summarizing the legislative acts that have become law during the most recent legislative session. Ms. Fernandez-Perez provided the Board an explanation of the laws that pertain to the District. She further informed the Board that if they have any questions regarding these new laws, they may contact her office or the District Manager.

#### **J. BOARD MEMBER AND STAFF CLOSING COMMENTS**

Ms. Nguyen stated that unless an emergency were to arise, the Board would not need to meet until February 18, 2026.

**K. ADJOURNMENT**

There being no further business to come before the Board, a **motion** was made by Mr. Polanco, seconded by Mr. Espinoza and passed unanimously adjourning the Regular Board Meeting at approximately 5:23 p.m.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair

**RESOLUTION NO. 2026-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT APPROVING A PROPOSED BUDGET AND NON-AD VALOREM SPECIAL ASSESSMENTS FOR FISCAL YEAR 2026/2027; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Board of Supervisors (the “Board”) of the Crestview West Community Development District (the “District”) is required by Section 190.008(2)(a), *Florida Statutes*, to approve a Proposed Budget for each fiscal year; and,

**WHEREAS**, the Proposed Budget including the Assessments for Fiscal Year 2026/2027 has been prepared and considered by the Board.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT, THAT:**

**Section 1.** The Proposed Budget including the Assessments for Fiscal Year 2026/2027 attached hereto as Exhibit “A” is approved and adopted by the Board.

**Section 2.** A Public Hearing is hereby scheduled for May 20, 2026 at 5:00 p.m. in the Kendall Executive Center, Conference Room located at 8785 SW 165<sup>th</sup> Avenue, Suite 200 Miami, Florida 33193, for the purpose of receiving public comments on the Proposed Fiscal Year 2026/2027 Budget.

**PASSED, ADOPTED and EFFECTIVE** this 18<sup>th</sup> day of March, 2026.

**ATTEST:**

**CRESTVIEW WEST  
COMMUNITY DEVELOPMENT DISTRICT**

By: \_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_  
Chairperson/Vice Chairperson

Crestview West  
Community Development District

**Proposed Budget For  
Fiscal Year 2026/2027  
October 1, 2026 - September 30, 2027**

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- III      DETAILED PROPOSED DEBT SERVICE FUND BUDGET**
- IV      ASSESSMENT COMPARISON**

**PROPOSED BUDGET**  
**CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2026/2027**  
**OCTOBER 1, 2026 - SEPTEMBER 30, 2027**

	<b>FISCAL YEAR 2026/2027 BUDGET</b>
<b>REVENUES</b>	
Administrative Assessments	59,127
Maintenance Assessments	2,234
Debt Assessments	168,769
Other Revenues	0
Interest	960
<b>TOTAL REVENUES</b>	<b>\$ 231,090</b>
<b>EXPENDITURES</b>	
<b>MAINTENANCE EXPENDITURES</b>	
Engineering - Annual Report/Inspections	1,100
Special Projects	500
Miscellaneous Maintenance	500
<b>TOTAL MAINTENANCE EXPENDITURES</b>	<b>\$ 2,100</b>
<b>ADMINISTRATIVE EXPENDITURES</b>	
Supervisor Fees	4,000
Payroll Taxes	306
Management	21,924
Legal	7,500
Assessment Roll	6,500
Audit Fees	3,800
Insurance	7,800
Legal Advertisements	2,550
Miscellaneous	550
Postage	200
Office Supplies	350
Dues & Subscriptions	175
Trustee Fee	3,000
Continuing Disclosure Fee	350
Website Management	1,450
Administrative Contingency	150
<b>TOTAL ADMINISTRATIVE EXPENDITURES</b>	<b>\$ 60,605</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 62,705</b>
<b>REVENUES LESS EXPENDITURES</b>	<b>\$ 168,385</b>
Bond Payments	(158,643)
<b>BALANCE</b>	<b>\$ 9,742</b>
County Appraiser & Tax Collector Fee	(4,602)
Discounts For Early Payments	(9,205)
<b>EXCESS/ (SHORTFALL)</b>	<b>\$ (4,065)</b>
Carryover From Prior Year	4,065
<b>NET EXCESS/ (SHORTFALL)</b>	<b>\$ 0</b>

**DETAILED PROPOSED BUDGET**  
**CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2026/2027**  
**OCTOBER 1, 2026 - SEPTEMBER 30, 2027**

	FISCAL YEAR 2024/2025 ACTUAL	FISCAL YEAR 2025/2026 BUDGET	FISCAL YEAR 2026/2027 BUDGET	COMMENTS
<b>REVENUES</b>				
Administrative Assessments	59,766	59,137	59,127	Expenditures Less Interest & Carryover/.94
Maintenance Assessments	2,234	2,234	2,234	Expenditures/.94
Debt Assessments	168,769	168,769	168,769	Bond Payments/.94
Other Revenues	0	0	0	
Interest	2,500	840	960	Estimated At \$80 Per Month
<b>TOTAL REVENUES</b>	<b>\$ 233,269</b>	<b>\$ 230,980</b>	<b>\$ 231,090</b>	
<b>EXPENDITURES</b>				
<b>MAINTENANCE EXPENDITURES</b>				
Engineering - Annual Report/Inspections	0	1,100	1,100	\$100 Increase From 2024/2025 Budget
Special Projects	0	500	500	\$100 Decrease From 2024/2025 Budget
Miscellaneous Maintenance	0	500	500	No Change From 2025/2026 Budget
<b>TOTAL MAINTENANCE EXPENDITURES</b>	<b>\$ -</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>	
<b>ADMINISTRATIVE EXPENDITURES</b>				
Supervisor Fees	3,200	4,000	4,000	Supervisor Fees
Payroll Taxes	338	306	306	Supervisor Fees * 7.65%
Management	20,748	21,348	21,924	CPI Adjustment
Legal	7,563	7,000	7,500	\$500 Increase From 2025/2026 Budget
Assessment Roll	6,500	6,500	6,500	As Per Contract
Audit Fees	3,600	3,700	3,800	Accepted Amount For 2025/2026 Audit
Insurance	6,858	7,300	7,800	Fiscal Year 2024/2025 Expenditure Was \$7,269
Legal Advertisements	2,275	2,750	2,550	\$200 Decrease From 2025/2026 Budget
Miscellaneous	394	575	550	\$25 Decrease From 2025/2026 Budget
Postage	94	200	200	No Change From 2025/2026 Budget
Office Supplies	250	350	350	No Change From 2025/2026 Budget
Dues & Subscriptions	175	175	175	No Change From 2025/2026 Budget
Trustee Fee	3,000	3,000	3,000	No Change From 2025/2026 Budget
Continuing Disclosure Fee	350	350	350	No Change From 2025/2026 Budget
Website Management	1,450	1,450	1,450	No Change From 2025/2026 Budget
Administrative Contingency	0	150	150	Administrative Contingency
<b>TOTAL ADMINISTRATIVE EXPENDITURES</b>	<b>\$ 56,795</b>	<b>\$ 59,154</b>	<b>\$ 60,605</b>	
<b>TOTAL EXPENDITURES</b>	<b>\$ 56,795</b>	<b>\$ 61,254</b>	<b>\$ 62,705</b>	
<b>REVENUES LESS EXPENDITURES</b>	<b>\$ 176,474</b>	<b>\$ 169,726</b>	<b>\$ 168,385</b>	
Bond Payments	(161,045)	(158,643)	(158,643)	2027 P & I Payments
<b>BALANCE</b>	<b>\$ 15,429</b>	<b>\$ 11,083</b>	<b>\$ 9,742</b>	
County Appraiser & Tax Collector Fee	(2,221)	(4,602)	(4,602)	Two Percent Of Total Assessment Roll
Discounts For Early Payments	(8,315)	(9,206)	(9,205)	Four Percent Of Total Assessment Roll
<b>EXCESS/ (SHORTFALL)</b>	<b>\$ 4,893</b>	<b>\$ (2,725)</b>	<b>\$ (4,065)</b>	
Carryover From Prior Year	0	2,725	4,065	Carryover From Prior Year
<b>NET EXCESS/ (SHORTFALL)</b>	<b>\$ 4,893</b>	<b>\$ 0</b>	<b>\$ 0</b>	

**DETAILED PROPOSED DEBT SERVICE FUND BUDGET**  
**CRESTVIEW WEST COMMUNITY DEVELOPMENT DISTRICT**  
**FISCAL YEAR 2026/2027**  
**OCTOBER 1, 2026 - SEPTEMBER 30, 2027**

	FISCAL YEAR 2024/2025	FISCAL YEAR 2025/2026	FISCAL YEAR 2026/2027	
<b>REVENUES</b>	<b>ACTUAL</b>	<b>BUDGET</b>	<b>BUDGET</b>	<b>COMMENTS</b>
Interest Income	7,648	1,200	1,400	Projected Interest For 2026/2027
NAV Tax Collection	161,045	158,643	158,643	Maximum Debt Service Collection
<b>Total Revenues</b>	<b>\$ 168,693</b>	<b>\$ 159,843</b>	<b>\$ 160,043</b>	
<b>EXPENDITURES</b>				
Principal Payments	55,000	63,000	66,000	Principal Payments Due In 2027
Interest Payments	99,050	95,500	92,400	Interest Payments Due In 2027
Bond Redemption	0	1,343	1,643	Estimated Excess Debt Collections
<b>Total Expenditures</b>	<b>\$ 154,050</b>	<b>\$ 159,843</b>	<b>\$ 160,043</b>	
<b>Excess/ (Shortfall)</b>	<b>\$ 14,643</b>	<b>\$ -</b>	<b>\$ -</b>	

**Series 2014 Bond Information**

Original Par Amount =	\$2,462,000	Annual Principal Payments Due =	November 1st
Interest Rate =	4% - 5.00%	Annual Interest Payments Due =	May 1st & November 1st
Issue Date =	November 2014		
Maturity Date =	November 2044		
Par Amount As Of 1/1/26 =	\$1,911,000		

# Crestview West Community Development District Assessment Comparison

	Fiscal Year 2022/2023	Fiscal Year 2023/2024	Fiscal Year 2024/2025	Fiscal Year 2025/2026	Fiscal Year 2026/2027
	Assessment*	Assessment*	Assessment*	Assessment*	Projected Assessment*
Administrative	\$ 519.27	\$ 518.99	\$ 518.85	\$ 518.76	\$ 518.67
Maintenance	\$ 19.60	\$ 19.60	\$ 19.60	\$ 19.60	\$ 19.60
<u>Debt</u>	\$ 1,480.43	\$ 1,480.43	\$ 1,480.43	\$ 1,480.43	\$ 1,480.43
<b>Total</b>	<b>\$ 2,019.30</b>	<b>\$ 2,019.02</b>	<b>\$ 2,018.88</b>	<b>\$ 2,018.79</b>	<b>\$ 2,018.70</b>

\* Assessments Include the Following :  
 4% Discount for Early Payments  
 1% County Tax Collector Fee  
 1% County Property Appraiser Fee

Community Information:  
Total Units 114

LAW OFFICES  
**BILLING COCHRAN**  
ESTABLISHED 1977

KENNETH W. MORGAN, JR.  
MICHAEL J. PAWELCZYK  
MANUEL R. COMRAS  
ANDREW A. RIEF  
JEFFERY R. LAWLEY  
GINGER E. WALD  
SCOTT C. COCHRAN  
ALINE O. MARCANTONIO  
JOHN C. WEBBER

STEVEN F. BILLING (1947-1998)  
HAYWARD D. GAY (1943-2007)

BILLING COCHRAN, P.A.  
LAS OLAS SQUARE, SUITE 600  
515 EAST LAS OLAS BOULEVARD  
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(954) 764-7150  
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LIZA E. SMOKER  
LUCAS A. WILLIAMS

OF COUNSEL:  
CLARK J. COCHRAN, JR.  
SUSAN F. DELEGAL  
DENNIS E. LYLES  
BRUCE M. RAMSEY  
RICHARD T. WOLFFE

February 2, 2026

VIA E-MAIL ONLY– [nnguyen@sdsinc.org](mailto:nnguyen@sdsinc.org)

Ms. Nancy Nguyen  
District Manager  
Special District Services  
8785 SW 165th Avenue, Suite 200  
Miami, FL 33193

**Re: Adjustment to District Counsel Fee Structure  
Crestview West Community Development District  
Our File: 921.07495**

Dear Nancy:

This firm's current fee structure has been in place since 2023. Although we are certainly mindful of the necessity to keep increases in the District's expenses, including the cost of legal services, to a minimum, it has become necessary for us to adjust our hourly rates effective, October 1, 2026, as follows:

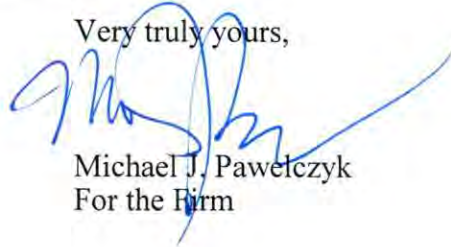
- Attorneys/Partners: \$300.00 per hour
- Attorneys/Associates: \$250.00 per hour

This hourly fee structure will be adjusted on a periodic basis in connection with the District's budget process no later than every third Fiscal Year to reflect changes in the Consumer Price Index published by the U. S. Department of Labor.

Ms. Nancy Nguyen  
February 2, 2026  
Page 2

Naturally, should you feel you have any questions or require any further information in support of this adjustment you should feel free to contact me at your convenience. As I think you are aware, we very much appreciate the opportunity to serve as District Counsel as well as your courtesy and cooperation with regard to the necessity of what we believe to be both infrequent and reasonable adjustments to our schedule of professional fees.

Very truly yours,



Michael J. Pawelczyk  
For the Firm

MJP/jmp

cc: Brielle Barba, SDS (via email only)